

WAR
ON WASTED
TALENT

Meetup @
Midday



Collaboration Tools



ASANA

Task Management tracking made easy
a web and mobile application designed to help teams organise,
track, and manage their work.

Trello

A tool for project management and task management
is easy, free, flexible, and visual way to manage your projects and
organise anything,

ZenKit

Online Project Management
the project management tool that grows with you

Kanban Boards

"Kanban" is the Japanese word for "visual signal."

A kanban board is an agile project management tool designed to help:

- visualise work,
- limit work-in-progress,
- maximize efficiency (or flow).

Kanban boards use cards, columns, and continuous improvement to get work done

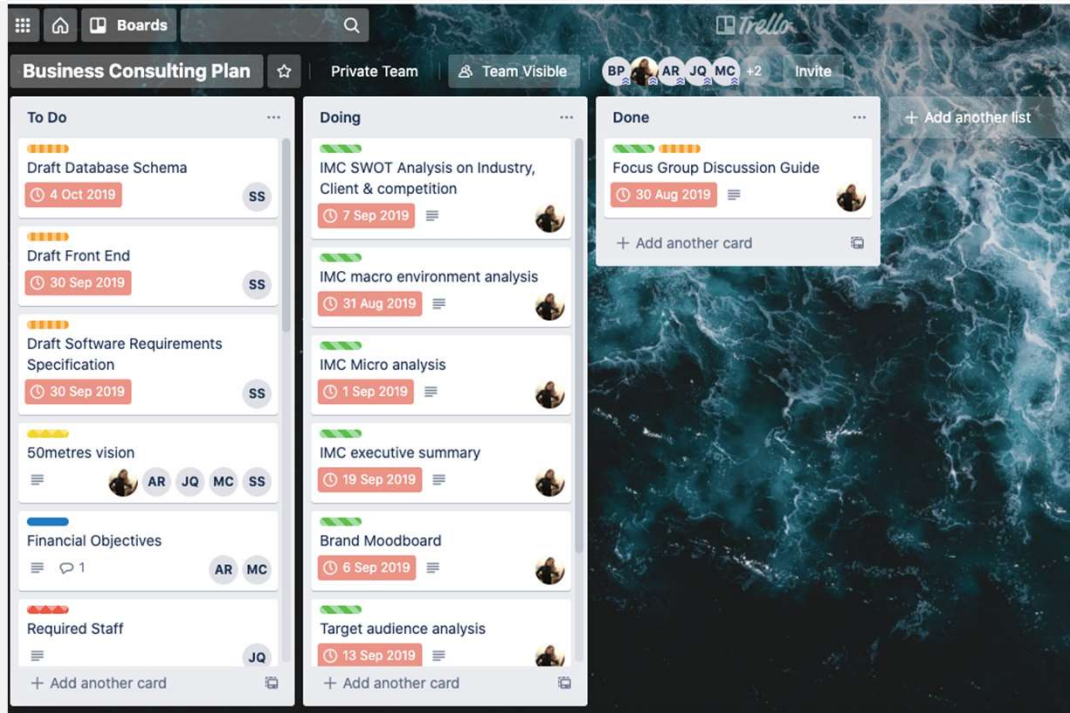
DPC Innovation Grant Set status

List **Board** Timeline Calendar Progress Forms More...

Last task completed on 5 Dec, 2017 Incomplete tasks Filter Sort Rules Fields

| Major Activities | External Documents | Grant Application Versions | Grant Application Section Break... |
|---|--|--|------------------------------------|
| <p>+</p> <p>Draft answers to funding application fr</p> <p>Review of answers</p> <p>SBV Enhancements Required to Quitch (Budget Item)</p> <p>SBV Website enhancements for BMC, BP & FP (Budget Item)</p> | <p>+</p> <p>Small Business Operation Strategy</p> <p>Final Design S.B.V. report</p> <p>Tron Systems Project Report</p> <p>Huddle Report</p> <p>AFR award Highter Edu</p> | <p>+</p> <p>Grant Application Versions: 8 Dec, 2017 1</p> <p>Version 1.0 29th Nov</p> <p>Version 1.1 1st Dec (to be uploaded) fr 1</p> <p>Version 2.0.9 Dec 8th 17</p> <p>Version 3 11th Dec 2017</p> | <p>+</p> <p>Background</p> |

ASANA



Trello

Zenkit

Student Partnerships

Search collections

RECENT COLLECTIONS

- Ge General management Student Partnerships
- Sm Small Business Victoria Student Partnerships
- Gr Graduate Program Student Partnerships
- Sw Swinburne Uni Projects Work Student Partnerships

SHARED COLLECTIONS

- Sw Swinburne Uni Projects Work Student Partnerships
- Gr Graduate Program Student Partnerships
- Sm Small Business Victoria Student Partnerships
- Ge General management Student Partnerships

MY WORKSPACE

- My My Tasks

General management 11 Items

Kanban Stage

To-Do 4

- organise meeting with Stuart re BIT in the future 06/16/2020 B P Q3
- talk to Suzette re projects for semester 2 06/08/2020 B P G Q3
- Set up company in 5 days P
- followup Monash and speak to Monash contact re sourcing projects 06/08/2020 P

In Progress 5

- Develop a list of our supervisors with a short bio on each 06/05/2020 B G Q9
- Swinburne Masters ICT Internship Semester 2 intake 06/08/2020 B P G Q7
- Check with Fulvio about creating a trial dummy account for employment platform 06/05/2020 B Q2
- consider ways to increase our advertising in way which mentions swinburne 06/08/2020 B Q4
- submit proposal for potential work on mesh systems for interns next semester 06/05/2020 B Q2

Done 2

- contact Stuart Gil re successful projects a 1 page flyer showing successful projects. Ask Stewart how he can assist us to intro to other universities 02/25/2020 B G Q1
- check out supervisor portal 05/29/2020 B P G Q7

+ Add Stage

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